



European Commission



University of Udine

# Erasmus + Programme

## Key Action 1

### – Mobility for learners and staff –

### Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2019-2021<sup>2</sup>

### between programme countries

### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
<b>UNIVERSITY OF UDINE</b> <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01  PIC-Number 999899281	<a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a> outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221  International Student Service <a href="mailto:iss@uniud.it">iss@uniud.it</a> incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>  general course catalogue: <a href="https://www.uniud.it/en/education/offer">https://www.uniud.it/en/education/offer</a>  courses held in english: <a href="https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses">https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

	<b>I UDINE01</b>	<b>Academic contact:</b> Nickolas Komninos Nickolas.komninos@uniud.it	
ETHNIKON KAI KAPODISTRIAKON PANEPISTIMION ATHINON  NATIONAL AND KAPODISTRIAN UNIVERSITY OF ATHENS	<b>G ATHINE01</b>  PIC-Number  999643007	<b>Central level:</b> ERASMUS+ Institutional Coordinator: <b>Prof. G. Zografos</b> Vice-Rector  <b>Administrative contact:</b> <b>Ms. Fotini Fryda,</b> Head of European and International Relations Department, 30, Panepistimiou street, 106 79 Athens, Greece, tel. +30 210 3689713 fax. +30 210 3689720, e-mail. <a href="mailto:ffryda@uoa.gr">ffryda@uoa.gr</a> , <a href="mailto:erasmus@uoa.gr">erasmus@uoa.gr</a>  <b>Departmental level:</b>  Vasiliki Mitsikopoulou  Department of English Language and Literature, School of Philosophy  e-mail: <a href="mailto:mbessie@enl.uoa.gr">mbessie@enl.uoa.gr</a>	<a href="http://en.uoa.gr/schools-and-departments.html">http://en.uoa.gr/schools-and-departments.html</a>

### B. Student Mobility numbers<sup>5</sup> per academic year

[ if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 <sup>st</sup> cycle, or undergra duate ]	Study cycle [2 <sup>nd</sup> cycle or postgrad uate]	Study cycle [phd or doctoral cycle]	Number of students  Student Mobility for Studies	Duration of stay for each student [number of months]
I UDINE01	G ATHINE01	0232  literature and linguistics/lang uages	x	x	x	3	5 months or 10 months
G ATHINE01	I UDINE01	0232  literature and linguistics/lang uages	x	x	x	3	6 months

### C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	G ATHINE01	0232	literature and linguistics/l anguages	3	Min 8 ore per settimana, in genere 1 settimana ( max 2 settimane)
G ATHINE01	I UDINE01	0232	literature and linguistics/l anguages	1	8 teaching hours minimum, 1 week maximum

### D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
<b>I UDINE01</b>		Italian	English	B1	
<b>G ATHINE01</b>		Greek	English	B2	B2

**-At the University of Udine:** Courses held in English ARE offered within some DEGREE courses. A full list is consultable on our website: [https://www.uniud.it/en/uniud-international?set\\_language=en](https://www.uniud.it/en/uniud-international?set_language=en)

**-G ATHINE01:** Courses at the National and Kapodistrian University of Athens are normally taught in Greek. As not all incoming students are fluent in Greek at the beginning of their study, the National and Kapodistrian University of Athens requires good knowledge (Level B2) of the English language to allow students to communicate and function within an academic context.

However, there are courses in other languages too, especially at the Foreign Language Departments and the Department of Law (courses in English, French and German language). The Department of Economics and the Department of Communication and Media Studies offer some courses in English too. A few postgraduate courses are also taught in other languages (mainly in English). In all other Departments there are special arrangements for Erasmus+ students. The most common one is the assignment of essays in English with the use of English bibliography.

Modern Greek language courses are offered free of charge to Erasmus students who are registered at the National and Kapodistrian University of Athens by the Modern Greek Language Teaching Centre. Courses are offered in both winter and spring semester (6 hours/week). Students that succeed in the examinations at the end of each semester obtain 6 ECTS credits. Information: <http://en.greekcourses.uoa.gr/programme-of-courses.html>

#### E. Additional requirements

##### **At the University of Udine:**

The original transcript of records (no carbon copy is accepted) with the exams done by Italian exchange students can be given or sent directly to them OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement and any changes made to the original Learning Agreement have to be given to the Italian student who will submit them to the approval of the academic coordinator.

Incoming Erasmus students/partner universities can check the information about extension of the study period and changes to the original Learning Agreement on the website of I UDINE01:

**<https://www.uniud.it/en/uniud-international/incoming-exchange-students>**

##### **G ATHINE01:**

- **Interdisciplinary course**

The elective course "Contemporary Greece: History, Arts and Letters" organized by the Department of

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Theatre Studies of the School of Philosophy, is addressed to all incoming Erasmus+ students regardless of the main field of their studies (information: <http://en.interel.uoa.gr/erasmus/student-mobility/selection-of-courses.html>)

- **Infrastructure for students and staff with disabilities**

Accessibility Unit for Students with Disabilities of the National and Kapodistrian University of Athens <http://access.uoa.gr/english.htm>

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

## F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
<b>I UDINE01</b>	15 May (nomination)	30 September (nomination)
<b>G ATHINE01</b>	Nomination deadline: <b>May 30<sup>th</sup></b> Application deadline: <b>June 30<sup>th</sup></b>	Nomination deadline: <b>November 30<sup>th</sup></b> Application deadline: <b>December 30<sup>th</sup></b>

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. I UDINE01 cannot guarantee any other nomination modality.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)). **I UDINE01** cannot guarantee the acceptance of any other nomination modality by partner Universities (such as online nominations etc...).

- **I UDINE01** will send the letter of acceptance and information package within 8 weeks from reception of the nomination letter.

- Erasmus incoming students at **I UDINE01** have to collect the Transcript of Records before leaving Udine. Should they fail to do so, the Transcript of Records will be issued and sent directly to the students' personal address by I UDINE01 within 5 weeks.

Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from 1st October of the following new academic year.

-**G ATHINE01** will send its decision within 4 weeks.

-**G ATHINE01**: A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the receiving HEI.

**-G ATHINE01:** Termination of the agreement: Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## G. Information

### 1. Grading systems of the institutions

The link to our webpage is

[Erasmus code]	WEB PAGE
<b>I UDINE01</b>	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects">https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects</a>
<b>G ATHINE01</b>	The grading scale runs from 0 to 10. Passing grades are from 5 to 10: 5-6 = GOOD, 7-8 = VERY GOOD, 9-10= EXCELLENT.

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobility participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>I UDINE01</b>		<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>
<b>G ATHINE01</b>	tel. +30 210 368 9713-16/ 9674/9722/9746/9707 fax. +30 210 368 9720 e-mail. <a href="mailto:erasmus@uoa.gr">erasmus@uoa.gr</a>	<a href="http://en.interel.uoa.gr/erasmus/visa-and-residence-permit.html">http://en.interel.uoa.gr/erasmus/visa-and-residence-permit.html</a>

### 3. Insurance

**At the University of Udine:** Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period.

EU students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>G ATHINE01</b>	tel. +30 210 368 9713-16/ 9674/9722/9746/9707 fax. +30 210 368 9720 e-mail. <a href="mailto:erasmus@uoa.gr">erasmus@uoa.gr</a>	<a href="http://en.interel.uoa.gr/erasmus/student-mobility/students-services.html">http://en.interel.uoa.gr/erasmus/student-mobility/students-services.html</a>
<b>I UDINE01</b>		

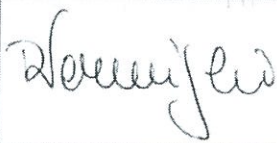

#### 4. Housing

The receiving institution will guide incoming mobility participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>I UDINE01</b>		<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>
<b>G ATHINE01</b>	tel. +30 210 368 9713/9735 fax. +30 210 3689720 e-mail. <a href="mailto:erasmus@uoa.gr">erasmus@uoa.gr</a> and <a href="mailto:housing@esnkapa.org">housing@esnkapa.org</a>	<a href="http://en.interel.uoa.gr/erasmus/student-mobility/accommodation.html">http://en.interel.uoa.gr/erasmus/student-mobility/accommodation.html</a>  <a href="http://www.esnkapa.org/accommodation-0">http://www.esnkapa.org/accommodation-0</a>

#### H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>	stamp
<b>I UDINE01</b>	Vice Rector for Erasmus+Studio Mobility prof. Rossana Vermiglio	04/12/18		

<sup>7</sup> Scanned signatures are accepted

<b>G</b> <b>ATHINE01</b>	Prof. G. Zografos Vice Rector, ERASMUS+ Institutional Coordinator	7/12/18	
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